

## Organization Secretary Roles

Under the Securities and Exchange law (Articles 89/15 and 89/16), Board Meeting No. 1/2022 appointed Ms. Wannasiri Trongtrakulwong, Acting Executive Vice President, Sustainability Development and Corporate Compliance, as Company Secretary, effective from February 1, 2022.



### Ms. Wannasiri Trongtrakulwong

#### Acting Executive Vice President, Corporate Compliance

#### Company Secretary

- Age 52
- Education / Training
  - Master of Business Administration (MBA), Chulalongkorn University
  - Bachelor's degree in commerce and accounting, Thammasat University
  - Financial Advisor Course, Association of Investment Management Companies
  - Director Certification Program (DCP307/2021), Thai Institute of Directors (IOD)
  - Company Secretary Program (CSP126/2022), Thai Institute of Directors (IOD)
  - Corruption Risk and Control Workshop (CRC12/2022), Thai Institute of Directors (IOD)
  - Ethical Leadership Program (ELP27/2022), Thai Institute of Directors (IOD)
  - Subsidiary Governance Program (SGP6/2023), Thai Institute of Directors (IOD)
  - Refreshment Training Program (REP10/2023), Thai Institute of Directors (IOD)
- Experience
  - Bangchak Corporation Public Company Limited
    - 2023-Present : Executive Vice President, Corporate Compliance and Company Secretary
    - 2022 : Senior Vice President, Corporate Compliance and Company Secretary
    - 2021 : Senior Vice President, Acting as Senior Executive Vice President, BBGI Public Company Limited
    - 2016-2021 : Senior Vice President, Acting as Senior Executive Vice President, Accounting and Finance, Bangchak Retail Company Limited
  - Others
    - 2007 - 2015 : Director and Deputy Managing Director, Avantgarde Capital Company Limited
    - 2004 - 2006 : Director of Investment Banking, Turnaround Company Limited
    - 1999 - 2004 : Manager, Deloitte Touche Tohmatsu Corporate Company Limited
- Other directorship positions / Other positions at present
  - Other listed companies
    - None
  - Non-listed companies
    - None
- Shareholding in the Company: 36,200 shares or 0.00262% directly held (As of December 31, 2024)
- Familial relationship between directors and executives: None
- Criminal records on violation of securities and futures contract laws: None

## Scope of duties

- Schedule Board meetings and shareholders' meetings under the law and company regulations. Coordinate conformance to the resolutions of Board and shareholders' meetings.
- Prepare and maintain key documents, including the Board roster, meeting notices, minutes of Board meetings and shareholders' meetings, annual reports, and reports of vested interests.
- Advise and support the performance of directors and the management under the law and relevant regulations.
- Coordinate between the Chairman and the President and Chief Executive Officer together with his management team, which includes coordination between the Company and its shareholders.
- Encourage the directors, management, and employees to conform to corporate governance.
- Perform other lawful tasks and Board-assigned tasks.

## Contact Information

Company Secretary

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