

Organization Secretary Roles

Under the Securities and Exchange law (Articles 89/15 and 89/16), Board Meeting No. 1/2022 appointed Ms. Wannasiri Trongtrakulwong, Acting Executive Vice President, Sustainability Development and Corporate Compliance, as Company Secretary, effective from February 1, 2022.



Ms. Wannasiri Trongtrakulwong

Acting Executive Vice President, Corporate Compliance

Company Secretary

- Age 52
- Education / Training
 - Master of Business Administration (MBA), Chulalongkorn University
 - Bachelor's degree in commerce and accounting, Thammasat University
 - Financial Advisor Course, Association of Investment Management Companies
 - Director Certification Program (DCP307/2021), Thai Institute of Directors (IOD)
 - Company Secretary Program (CSP126/2022), Thai Institute of Directors (IOD)
- Experience
 - Bangchak Corporation Public Company Limited
 - 2022 : Senior Vice President, Corporate Compliance and Company Secretary
 - 2021 : Senior Vice President, Acting as Senior Executive Vice President, BBGI Public Company Limited
 - 2016-2021 : Senior Vice President, Acting as Senior Executive Vice President, Accounting and Finance, Bangchak Retail Company Limited
 - Others
 - 2007 - 2015 : Director and Deputy Managing Director, Avantgarde Capital Company Limited
 - 2004 - 2006 : Director of Investment Banking, Turnaround Company Limited
 - 1999 - 2004 : Manager, Deloitte Touche Tohmatsu Corporate Company Limited
- Other directorship positions / Other positions at present
 - Other listed companies
 - None
 - Non-listed companies
 - None
 - Shareholding in the Company: 18,100 shares or 0.00131% directly held (As of December 31, 2022)
 - Familial relationship between directors and executives: None
 - Criminal records on violation of securities and futures contract laws: None

Scope of duties

- Prepare and maintain key documents, including the Board roster, meeting notices, minutes of Board meetings and shareholders' meetings, annual reports, and reports of vested interests
- Schedule Board meetings and shareholders' meetings under the law and company regulations. Coordinate conformance to the resolutions of Board and shareholders' meetings
- Advise and support the performance of directors and the management under the law and relevant regulations
- Coordinate between the Chairman and the President together with his management team, which includes coordination between Bangchak and its shareholders
- Encourage the directors, management, and employees to conform to corporate governance
- Perform other lawful tasks and Board-assigned tasks.

Contact Information

Company Secretary

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